

**Minutes of a Meeting of the  
Licensing Committee of Adur District Council  
Queen Elizabeth II Room, Shoreham Centre  
24 September 2018**

Councillor Kevin Boram (Chairman)  
Councillor David Simmons (Vice-Chairman)

Councillor Ann Bridges	Councillor Dave Collins
Councillor David Balfe	*Councillor Brian Coomber
*Councillor Pat Beresford	*Councillor Peter Metcalfe
*Councillor Clive Burghard	*Councillor Lavinia O'Connor

\* Absent

**LC/18-19/06            Declarations of Interest**

There were no declaration of interests

**LC/18-19/07            Questions and Statements by the Public**

There were no questions from the public

**LC/18-19/08            Items Raised Under Urgency Provisions**

There were no items.

**LC/18-19/09            Licensing Act 2003 – Review of Statement of Licensing Policy**

Before the Committee was a report by the Director for Communities, copies of which had been circulated to all members and a copy of which is attached to the signed copy of these Minutes as Item 5. In accordance with the statutory requirements of the Licensing Act 2003 (the 2003 Act) the Council's statement of Licensing Policy was being reviewed. Following a wide ranging consultation exercise Members were requested to consider the attached draft and the representations received and recommend a policy for adoption by full Council at its next meeting on 1 November 2018.

The Licensing Officer introduced the report to the Committee and gave a summary of the Policy and changes made following consultation.

The Committee questioned the Officer on process and the status of the Licensing policy when compared nationally. The Officer also clarified the Authority's position as a Responsible Authority. Members explored other parts of the policy including Venue Drugs policies, the protection of children from harm and alcohol with food

Changes to the policy were discussed and amendments agreed, these included:

- Clarification over the wording terminal hours (it should stipulate opening and closing hours);

- Clearer definition over what constituted Charitable collections;
- The adding of the word 'substantial' into para 4.28 (bullet point 4 before 'table meal')

**Resolved:** that the Statement of Licensing Policy be recommended to Full Council as amended

The meeting ended at 7.35pm it having commenced at 7.00pm

**Chairman**